



# 2025 Haunt Nights: Volunteer Registration Form

All volunteers for Watson's Mill Manotick Inc.'s Haunt Nights must pre-register by returning this form to [haunt@watsonsmill.com](mailto:haunt@watsonsmill.com). Sending an email of interest or a registration form does not necessarily guarantee a volunteer position. Volunteer positions are only guaranteed after Watson's Mill sends you a confirmation email.

## Please indicate the night(s) you are available to volunteer:

_____ Thursday October 23	_____ Friday October 24	_____ Saturday October 25
---------------------------	-------------------------	---------------------------

### PERSONAL INFORMATION

Name:		Age:
Home Telephone Number:	Cell Number:	
Email Address:		
Street Address:		
City:	Postal Code:	
School: Volunteers must be high school students and 14+ years of age.		
Allergies or Medical Conditions (please include info on the severity and any medical equipment required, ie. EpiPen):		

Have you volunteered at Watson's Mill before? \_\_\_\_\_ YES \_\_\_\_\_ NO

What was your previous role(s)?

### How would you like to volunteer at Haunt Nights 2024? (Check all that apply)

_____ *Make up/Costuming 5:00pm - 7:00pm *Checking this box means you will be expected to help others with their makeup and costuming	_____ Scarer- Scaring Visitors in the Haunt 5:00pm - 9:30pm
---	--

### EMERGENCY CONTACT

Name:	Relation:
Home Telephone Number:	Cell Number:
Email:	

### SIGNATURES

\*By signing this form volunteers acknowledge they have read the *Watson's Mill Haunt Nights Volunteer Guidelines* document and will abide by the expectations and rules outlined while volunteering.

\*By signing this form volunteers give permission to be photographed/filmed for promotion purposes and understand that their likeness may appear on (but is not limited to) social media and local news outlets.

Volunteer:	Date:
PARENTAL CONSENT Parental Consent must be given for volunteers under the age of 18.	
Parent/Guardian:	Date:



# Watson's Mill Haunt Nights: Volunteer Guidelines

## Thursday October 23 – Saturday October 25, 2025

Thank you for volunteering for Haunt Nights at Watson's Mill! We are delighted to work with you and hope you will have a great time! Below is an outline of what will be expected of you while volunteering at this event. Please read through the whole document and don't hesitate to ask if you have any questions or concerns!

Volunteers must be high school students and 14+ years of age.

### **Haunt Night Volunteer Expectations**

- Arrive at 5:00 pm on the evenings you have agreed to volunteer, and stay until approximately 9:45 pm
  - You can volunteer for 1, 2, or all 3 nights
- **All volunteers must pre-register by sending an email to [haunt@watsonsmill.com](mailto:haunt@watsonsmill.com) and must fill out a registration form.**
  - **A volunteer position cannot be guaranteed unless you pre-register and receive a confirmation email from Watson's Mill.**
- Arrive in comfortable black clothing (including dark coloured shoes)
- Dress in layers according to the weather. The Mill is NOT heated and it can be cool to start and then warm up as the night goes on. Additional costume pieces will be provided.
- Be respectful of other volunteers, Watson's Mill staff members and visitors
- Be respectful of the site: Watson's Mill and The Carriage Shed
  - Help to keep these areas clean and tidy

### **Haunt Night Volunteer Privileges**

- You will be provided with free pizza and water in the prep room
- Volunteers are welcome to bring their own snacks and reusable water bottles.  
Watson's Mill Staff will send out an information email the week of the Haunt noting any major allergies amongst the volunteers. We kindly ask that any snacks brought into our space be free of the noted allergens.
- You are welcome and encouraged to add ideas or improvised elements to your scene, as long as they are not dangerous or offensive. Talk to your floor leader with any changes.
  - You can wear your own costume pieces/bring props but they must be approved by event organizers

### **Haunt Night Volunteer Rules**

- **Be Safe.** This event involves tight spaces, very low lighting, and a LOT of people. If at any time you are concerned for your own safety, or feel you are being asked to do something you are not comfortable with, stop and contact your floor leader immediately.
- **Be sensitive.** Some visitors will be nervous entering the Haunt. These guests will be offered a small battery-operated candle to hold while they go through. If you see a guest holding a candle, please tone down the spookiness for that group. If no one has a candle, let loose! But be aware that if someone is genuinely terrified, it is ok to break character and escort them to an area of safety at the exits.
- **Do not touch the guests.** You may stand close to visitors, but you may not physically touch them at any time, with any part of your body. Visitors are also not allowed to touch you. This also applies to other volunteers. Be mindful of your proximity to guests and other volunteers especially when yelling/screaming.

- Buddy up! You will not be assigned a scene or area by yourself, and you should never be alone in your scene.
- Stay in your scene. You will be assigned a scene at the beginning of the evening, with a matching costume. Some scenes can bleed into one another, but in general we ask that you stay in your assigned scene at all times, and if you need a break please return promptly. Always make sure to inform the other members of your scene before you leave.
- Stay in Character. Unless there is a compelling reason (terrified guest, emergency evacuation, etc.), please stay in character while guests are around, and try to be quiet when no guests are in your scene. Overhearing chit chat between volunteers can spoil the illusion.

## **Volunteer Hours**

- Haunt Night volunteers can earn up to 15 hours towards the required 40 hours of community service to graduate high school
- Volunteer Hour Log Sheets are supplied by each high school/school board and are usually found online at the school/board's website. **Watson's Mill WILL NOT search for or print off log sheets for you.**
- Volunteer Hour Log Sheets will be signed at the end of each night. Students volunteering for more than 1 night should only get their Log signed on the last night they volunteer

## **Consequences**

Watson's Mill staff members reserve the right to ask any volunteers to leave the Haunt if they do not follow these guidelines or are generally being disruptive or unsafe. In this event, the volunteer's parent/guardian will be contacted. Staff members will then wait with the volunteer in the Watson's Mill Office until a parent/guardian arrives.

Watson's Mill is not obligated to sign Volunteer Hour Log Sheets for any partial hours earned by those who have been removed from the Haunt due to safety concerns.

Once again, thank you so much for volunteering at Haunt Nights! We can't wait to scare with you!